

**SAVVY MOM SALE, LLC.**  
**Children's Consignment Sale**  
**VENDOR BOOTH APPLICATION**

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Send payment to:  
Savvy Mom Sale, LLC.  
30448 Westminster Gates Drive  
Spanish Fort, AL 36527

Contact us:  
251-533-4387  
[SavvyMomSale@bellsouth.net](mailto:SavvyMomSale@bellsouth.net)

Vendor Name & Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone & e-mail: \_\_\_\_\_

Website and/or Facebook page: \_\_\_\_\_

Can the Savvy Mom Sale, LLC. share the above information with our customers? YES or NO

See Diagram on Page Pg.2: Requested Booth # \_\_\_\_\_ Assigned Booth # \_\_\_\_\_

Please circle which day(s) you wish to hold your booth:

Tues (4-9pm PreSale)    Wed (9am-7pm)    Thurs (9am-7pm)    Fri (9am-7pm)    Sat (8am-2pm)

The Savvy Mom Sale, LLC reserves the right to decide which type of business may hold a booth during the sale. We offer booth space on a first-come, first-serve basis and will only allow one booth per company, per day to hold a vendor space. If you have team members working with you, the scheduling should be managed by your team.

The rental fee is \$40/day. Your spot is secured when the completed vendor form & payment is received. Payment can be in the form of a cashier's check, money order, or cash. The rental fee is non-refundable. Your contact information will be promoted on our website. Vendors are responsible for providing an infographic and/or write up, if they would like their business to be promoted through our Facebook pages.

Vendors are fully responsible for their booth, items associated with their booth, as well as handling all transactions. The vendor keeps all of their proceeds. Vendors are limited to one table, which they must provide. In most cases, the Daphne Civic Center requires that these tables are pushed against the walls due to fire safety restrictions. Vendors agree to abide by requests set by the Civic Center & Savvy Mom Sale, LLC.

Prior to and during the sale, vendors are required to promote that they will be represented at the upcoming sale to their current customers via email, mailings, and/or social media platforms, such as Facebook, Twitter, etc.

*The vendor agrees to waive any and all claims for personal injury resulting in participation in The Savvy Mom Sale, LLC from whatever cause either unforeseen or foreseen against the Savvy Mom Sale, LLC., the lessors of the space where the sale is held, any volunteer or paid participate in the Savvy Mom Sale, LLC.*

I have read the guidelines and agree to the terms as stated by the Savvy Mom Sale, L.L.C.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

THANK YOU FOR BEING A PART OF THE SAVVY MOM SALE, LLC.

# SAVVY MOM SALE, LLC.

## Children's Consignment Sale

### VENDOR BOOTH APPLICATION

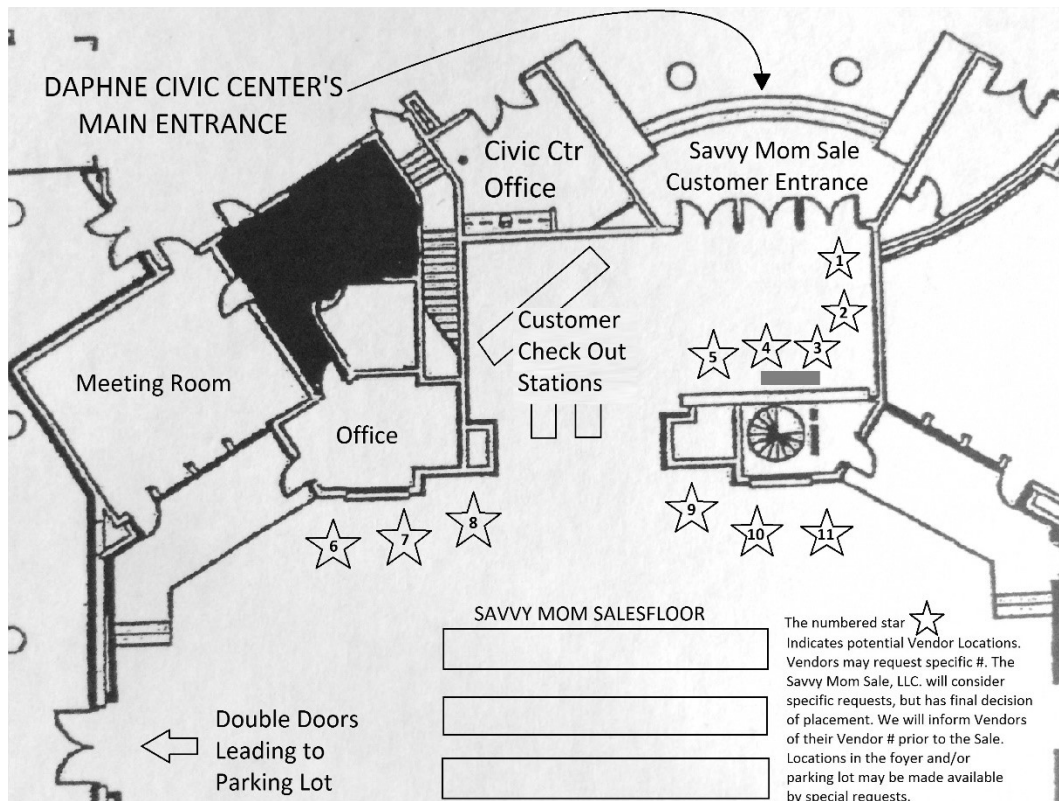
As the Savvy Mom Sale, LLC. is a local small business, we want to support our local families and fellow small business owners. Therefore, we sincerely hope that your business will be positively impacted as a result of being one of our vendors.

Please review the following information/guidelines to assist you during our sale:

#### SET UP TIMES – You may set up your booth during the following timeframes:

- Morning Set Up – we cannot guarantee that you will be able to enter the facilities prior to our scheduled open hours, as the Civic Center typically does not allow early entry, however, we will be there approximately 10-15 minutes early just in case. & will be able to show you where you may set up. (times)
- Evening Set Up – you may start setting up 30 minutes prior to our closing time on the night before your scheduled day. Example: Tuesday night - 8:30pm, Wednesday-Friday: 6:30pm. Please note that there may already be booths set up & you will have to work around them or leave your table, merchandise, etc. to make set up easier the following morning.
- Setting Up prior to the Pre-Sale – our Pre-Sale is held Tuesday evening from 4-9pm. Vendors that are scheduled for our Pre-Sale Night may set up their booth between 12-2pm or at 4pm.

Please check out the following diagram so that you can familiarize yourself of the available vendor spaces. The numbered stars indication the potential Vendor locations



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You will have approximately a 6x6 area to set up your booth. The number of scheduled vendors will fluctuate from day to day; therefore, this is an approximation. You should bring your own table that fit in that space. Occasionally the Civic Center has extra tables, but majority of these tables are 8ft long, so be prepared by bringing your own. The Civic Center has chairs that you are welcome to use, but you may prefer to bring in one of your own that is more comfortable.

#### **SUGGESTED ITEMS TO BRING:**

- A Table, no longer than 6ft long.
- Chair (optional)
- Sign Up sheets for Customers
- Door Prize, Giveaways, Samples, or Candy to entice customers to stop by your booth
- Lunch, Snacks, & Drinks for yourself
- Merchandise to display
- If you will be selling merchandise, you will need cash for change or a card reader

#### **ADDITIONAL TIPS:**

- If you already have an established contact list, then notify your clients via e-mail, texts, social media posts announcing the Savvy Mom Sale and that YOU will be a featured vendor on your scheduled day. Include pictures.
- Join our Savvy Mom Sale facebook page & group page and share them!
- Join our Fall Savvy Mom Sale event page & invite all of your friends & clients.
- We will be advertising your information on these pages.
- It is a good idea to decide how you would like to set up your booth beforehand
- Be prepared to engage with the customers. Be friendly & inviting, but not overbearing.
- Know your products & have fun!
- Follow up with customers after the sale is over

Please note that you will be responsible for your merchandise at your booth, but we will try our best to keep an eye on your merchandise, if you step away from your booth. We also ask that you do the same for the items at our sale, as well as, fellow vendor booths.

We have been fortunate to have amazing vendors at our sale, and we are happy to say that many are returning vendors. So, we encourage you to get to know each other, as networking can be invaluable to the success of your business!

We look forward to working with you at our upcoming sale, please contact us with any questions/concerns that you may have.

Sincerely,  
The Savvy Mom Sale Team